



**City of Annapolis**  
**Office of Human Resources**  
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 Annapolis, MD 21401-2535

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## Position Vacancy Announcement

Position	Mason II (7005)	Opening date	May 31, 2013
Department	Public Works	Closing date	June 14, 2013
Salary range	\$35,619.00 - \$56,991.00 (A08)		

### General statement of duties

Performs supervisory level masonry work in the construction, repair and maintenance of streets, sidewalks and other City facilities; does related work as required.

### Distinguishing features of the class

This is skilled work involving responsibility for efficient and workman-like performance. A Mason II supervises one or more lower grade masons and maintenance workers.

### Examples of work (illustrative only)

- Lays out projects;
- Builds manholes;
- Builds forms and pours and finishes concrete;
- Repairs steps, walkways and brick structures;
- Plans and constructs sidewalks and curbing;
- Replaces broken tile in bathrooms, hallways and elsewhere;
- Performs street and gutter repair with brick, cement, patch or blacktop;
- Estimates materials and costs, lays out work and requests materials and supplies;
- Oversees the work of Mason I;
- Lays out brick and block;
- Operates snowplow/salt truck.

### Required knowledge, skills and abilities

Good knowledge of the standard methods, materials, tools and practices of the mason trade; good knowledge of the occupational hazards and safety precautions of the trade; ability to set forms for cement, curb or gutter, to pour cement footings, and finish cement; ability to plan, lay out and perform masonry work of average difficulty; ability to work from rough sketches with accurate dimensions; ability to read and understand engineering drawings, including 1" = 40' scale maps, blueprints; skill in the care and use of tools and equipment of the mason's trade; ability to understand oral and written assignments with leadership skills to direct lower grade masons and maintenance workers; ability to plan and direct the work of subordinates.

### **Acceptable experience and training**

Two years of experience in cement work at the level of Mason I and completion of a standard high school or trade school course, supplemented by completion of a recognized apprenticeship in this work; or any equivalent combination of experience and training which provides the required knowledge, skills and abilities. Possession of a valid driver's license.

### **Additional Requirements**

Consent to chemical substance screening consistent with mandated Federal, State, and City guidelines and programs, to include random tests for the detection of drug or alcohol use.

### **Americans with Disabilities Act**

Physical ability: strength and agility sufficient to lift and maneuver heavy objects such as heavy tools and equipment, to climb into and operate large equipment, trucks, etc.: ability to withstand working outside in all extreme weather conditions.

Visual ability: sufficient to operate heavy equipment and trucks by both day and night, to observe unsafe conditions of roadways, to read and write reports, correspondence, instructions, etc.

Hearing ability: sufficient to understand radio transmissions, conversations with other individuals both in person and over a telephone.

Speaking ability: sufficient to communicate effectively with other individuals in person, over a telephone, over a radio. Freedom from mental disorders which would interfere with performance of duties as described.

### **Application process**

Candidates must complete a City of Annapolis application form. The application must be postmarked, or received in the City of Annapolis Department of Human Resources office by 4:30 p.m. on the closing date.

All qualified applicants will receive consideration for employment, without regard to political or religious opinion or affiliation, age, race, creed, color, sex, national origin, marital status, physical or mental disability, sexual orientation or genetic information. The City of Annapolis is an Equal Employment Opportunity/ADA Compliant Employer.